

AccXpert TaxServices Form - Self-Employed

Income and Expenses (T2125)

Use this form to provide our office with your self employed information

Social Insurance No

First Name Last Name

Business Name: Year End Start: Year End: Business Closed Business/GST Number: Prepare GST?

*****IMPORTANT***** If you are not registered for GST, please report all revenue and expenses in section A. If you are registered for GST, please report all revenue and expenses in section B, (making sure that the revenue and expenses are reported before GST, along with the GST amount).

	Section A Not Registered for GST	Section B Registered for GST		
	No GST Collected (Not Registered)	Revenue before GST	GST Amount	Including GST
Revenue				
Revenue (not including revenues reported on T4A) :	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
T4A slip revenue (attach T4A slip) :	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Less Returns, discounts or allowances (enter as negative) :	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Miscellaneous: <input type="text"/> :	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Total Revenue Section :	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Expenses				
Opening Inventory (from prior years closing inventory) :	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Purchase and other direct / cost of good expenses :	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Sub contractors :	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Direct wages (including employer portion of benefits/taxes) :	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Less Closing Inventory (enter as negative figure) :	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Advertising :	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Bad debt :	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
License, fee's, dues, memberships and subscriptions :	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Delivery and freight :	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Fuel costs (not including use of personal automobile) :	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Business insurance :	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Interest and bank charges (business accounts only) :	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Maintenance and repairs (not personal automobile) :	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Continue on next page>

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This form must be submitted with all pages attached

Social Insurance No

First Name Last Name

*****IMPORTANT***** If you are not registered for GST, please report all revenue and expenses in section A. If you are registered for GST, please report all revenue and expenses in section B, (making sure that the revenue and expenses are reported before GST, along with the GST amount).

	Section A Not Registered for GST	Section B Registered for GST		
	No GST Collected (Not Registered)	Expense before GST	GST Amount	Including GST
Expenses continued				
Management and administration :	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Meals and entertainment (enter full value):	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Office supplies :	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Supplies :	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Legal, accounting and professional fees :	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Property taxes (on business owned/leased property) :	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Rent (do not include use of home expenses) :	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Salaries and wages (include employer benefits/taxes):	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Travel:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Telephone/Cell (do not include personal phone line):	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Convention fees :	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Internet Fee's :	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Miscellaneous: <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Miscellaneous: <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Miscellaneous: <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Use of Personal Automobile (<i>see Next Page</i>) :	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Total expenses :	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Use of Home office. Provide Square footage of house and space used by business: House Footage: Business Use:

Heating costs : <input type="text"/>	Electricity : <input type="text"/>	Insurance : <input type="text"/>	Maintenance : <input type="text"/>
Mortgage Interest : <input type="text"/>	Property Taxes : <input type="text"/>	Cable : <input type="text"/>	Other Expenses : <input type="text"/>

See next page for Personal use of automobile and equipment purchases/disposal >

